

1. **APPROVAL OF MINUTES:** Approval of the minutes from the September 14, 2015 Potter County Commissioners' Court meeting.

MOTION was made by Commissioner Kelly: I make a motion to approve.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of September 9, 2015 through September 23, 2015. [Hood]

Judge Tanner referenced Vouchers checks Nos. 164536-164752 and wire #608-618 in the total amount of \$3,148,467.12.

MOTION was made by Commissioner Church: I move that we approve the vouchers as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

3. **RECOGNITION OF RETIREMENT:** To recognize the retirement of Dorothy Fuentes, Custodial Foreman, Facilities Maintenance Department, after 15 years of dedicated service to Potter County. [Head]

A Certificate of Appreciation was presented to Dorothy Fuentes by Commissioners' Court.

The retirement of Dorothy Fuentes was so recognized.

4. **SANTA FE AUDITORIUM:** To consider and act upon re-opening the Santa Fe Auditorium to the public for parties, etc. [Tanner]

MOTION was made by Commissioner Kelly: I would make a motion that we start renting the Auditorium, Santa Fe Building, with the additional criteria discussed in Court.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

5. TAX OFFICE: To consider and act upon a tax refund for over-payment of taxes. [Hood]

Sherri Aylor, Tax Assessor-Collector, gave an explanation to Commissioners 'Court.

MOTION was made by Commissioner Church: I move that we approve the tax refund for over-payment of taxes in the amount of \$11,262.39.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

6. INSURANCE REPORT: To recognize the insurance fund report. [Holland]

The insurance fund report was so recognized.

See Documentation

7. MONTHLY TREASURER'S REPORT: To recognize the monthly treasurer report.
[Jennings]

Leann Jennings, Treasurer, gave a report to Commissioners' Court.

The monthly treasurer's report was so recognized.

See Documentation

8. GOVERNMENT FINANCE OFFICERS ASSOCIATION: To recognize the Certificate of Achievement award to Kerry Hood and the Potter County Auditor's Office. This represents the highest form of recognition in governmental accounting and financial reporting for the fiscal year ending September 30, 2014. [Tanner]

The Certificate of Achievement award to Auditor's Office was so recognized.

See Documentation

9. OFFICIAL BOND: To consider and act upon approving/recognizing the official bond of County Constable Precinct #2. [Smith]

MOTION was made by Commissioner Kelly: I make a motion to approve the official bond for our newly Constable Precinct #2.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 10. COUNTY VIDEO PROGRAM:** To consider and act upon approving a written contract with CGI Communications, Inc. to produce and host web-based videos. [Tanner, Patrick]
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Jason Patrick, Information Technology Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that we approve the contract with CGI Communications, Inc. to produce and host web-based videos.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 11. POTTER-RANDALL COUNTY APPRAISAL DISTRICT:** To consider and act upon submitting a nomination for a board member on the Potter Randall Appraisal District Board of Directors for a two year period. And in addition, nominate the existing board members for another two year term. [Tanner]
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Robert Goodrich, Potter County Property Owner, spoke before Commissioners' Court.

Commissioner Vaughn made a recommendation of Lillie Miller.

MOTION was made by Commissioner Vaughn: I present the motion with the name of Lillie Miller to serve as a member of the Potter Randall County Appraisal District.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 12. VETERAN'S HIGHWAY AGREEMENT:** To consider and act upon an agreement with Texas Department of Transportation for a marker for the Veteran's Highway designation. [Kemp]
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This item was passed.

- 13. INTERPRETER FEE:** To consider and act upon setting a payment schedule for the services of interpreters to authorize a daily amount in excess of \$100.00, as required by Article 39.30, Code of Criminal Procedure. [Kemp]
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Randall Sims, District Attorney, Gary Jackson, JP Pct. #3, and Scott Brumley, County Attorney, spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move that we increase the daily rate for Interpreter Services to \$110 and that this rate be based on the hourly rate rather than the number of people or clients. SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 14. ANNUAL LICENSE RENEWAL-SEXUALLY ORIENTED BUSINESS:** To recognize the license renewal from East Bay, Inc., pursuant to and as required by Potter County Sexually Oriented Business regulations. [Kemp]
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MOTION was made by Judge Tanner: I make a motion to approve this license.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 15. SURPLUS PROPERTY:** To consider and act upon selling law books from the Law Library to the Court of Appeals prior to transporting them to auction. [Harder]
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MOTION was made by Commissioner Church: I move that we allow the sale of law books from the Law Library to the Court of Appeals, 59 at \$1.00 apiece.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

- 16. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County projects.

- 17. EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

POTTER COUNTY JUDGE:

- a. The transfer of Michele Jordan from the Potter County Law Library to Records Management effective October 1, 2015.

- b. The transfer of Ronda Johnson from Indigent Defense to the Potter County Attorney's Office effective October 1, 2015.

FACILITIES:

- a. The retirement of Dorothy Fuentes after 15 years of service for Potter County effective September 30, 2015. [Head]
See Documentation
- b. The transfer of Matthew Johnson as Custodial Foreman as a replacement for Dorothy Fuentes effective October 1, 2015. [Head]
See Documentation
- c. The hiring of Lawrence E. Baca as Custodian II as a replacement for Matthew Johnson effective October 1, 2015. [Head]
See Documentation

ROAD AND BRIDGE:

- a. The resignation of Leslie Pringle as a seasonal mower effective September 23, 2015. See Documentation

MOTION was made by Commissioner Vaughn: I move that we approve all those with the necessary correction of the transfer of Lawrence Baca (instead of the hiring).

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

- 18. JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 481 (85 female, 7 in Childress) was given by Judge Tanner.

Sheriff Thomas gave a report to Commissioners' Court.

- 19. COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
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No County insurance items were presented.

20. EXECUTIVE SESSION: To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

21. AGENDA ITEMS: To receive agenda items for the next Commissioners' Court.

Veteran's Highway Agreement

Judge Tanner opened the floor for public comment. Those coming for public comment include:
Robert Goodrich, Potter County Property Owner
Alan Abraham, Randall County Resident

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, October 12, 2015, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this 28th day of September, 2015.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy